

# Appendix

## Compliance checklist

	Summary of requirement	Basis for requirement	Annual report reference
<b>Letter of compliance</b>	A letter of compliance from the accountable officer or statutory body to the relevant minister	ARRs — section 8	2
<b>Accessibility</b>	Table of contents	ARRs — section 10.1	1
	Glossary	ARRs — section 10.1	100
	Public availability	ARRs — section 10.2	1
	Interpreter service statement	<i>Queensland Government Language Services Policy</i> ARRs — section 10.3	1
	Copyright notice	<i>Copyright Act 1968</i> ARRs — section 10.4	1
	Information licensing	<i>QGEA — Information licensing</i> ARRs — section 10.5	N/A
<b>General information</b>	Introductory information	ARRs — section 11.1	3–4, 20–21
	Agency role and main functions	ARRs — section 11.2	20–21
	Operating environment	ARRs — section 11.3	3–7, 14–15
	Machinery of government changes	ARRs — section 11.4	N/A
<b>Non-financial performance</b>	Government’s objectives for the community	ARRs — section 12.1	14
	Other whole-of-government plans/specific initiatives	ARRs — section 12.2	22–23
	Agency objectives and performance indicators	ARRs — section 12.3	14–15, 22–23
	Agency service areas, service standards and other measures	ARRs — section 12.4	22–23
<b>Financial performance</b>	Summary of financial performance	ARRs — section 13.1	16–19

<b>Governance — management and structure</b>	Organisational structure	ARRs — section 14.1	13
	Executive management	ARRs — section 14.2	10
	Government bodies (statutory bodies and other entities)	ARRs — section 14.3	7–11
	<i>Public Sector Ethics Act 1994</i>	<i>Public Sector Ethics Act 1994</i> ARRs — section 14.4	49
<b>Governance — risk management and accountability</b>	Risk management	ARRs — section 15.1	9
	External scrutiny	ARRs — section 15.2	12
	Audit committee	ARRs — section 15.3	9
	Internal audit	ARRs — section 15.4	36
	Information systems and recordkeeping	ARRs — section 15.5	50
<b>Governance — human resources</b>	Workforce planning and performance	ARRs — section 16.1	47–49
	Early retirement, redundancy and retrenchment	<i>Directive No.11/12 Early Retirement, Redundancy and Retrenchment</i> ARRs — section 16.2	N/A
<b>Open data</b>	Consultancies	ARRs — section 17 ARRs — section 34.1	52
	Overseas travel	ARRs — section 17 ARRs — section 34.2	52
	Queensland Language Services Policy	ARRs — section 17 ARRs — section 34.3	52
	Government bodies	ARRs — section 17 ARRs — section 34.4	52
<b>Financial statements</b>	Certification of financial statements	FAA — section 62 FPMS — sections 42, 43 and 50 ARRs — section 18.1	98
	Independent Auditor's Report	FAA — section 62 FPMS — section 50 ARRs — section 18.2	99–100
	Remuneration disclosures	Financial Reporting Requirements for Queensland Government Agencies ARRs — section 18.3	80–84, 91