

## ICL and Separate Representative agreement

# Schedule of Changes

1. Clause 1.1
  - Amendment to the commencement date
  - Amendment to definition of *relevant sub panel* to include *and/or*
  - Include definition of *Working with Children and Child Safe* Legislation
  - Include definition of Working with Children clearance.
2. Clause 2.2
  - Amendment to the expiry date.
3. Clause 4.2(a) iv
  - Amendment that other applicable Legal Aid Queensland guidelines and policies are to be notified by Legal Aid Queensland to the practitioner.
4. Clause 4.7(b) ii
  - Include requirement to hold a valid Working with Children clearance.
5. Clause 4.11
  - Amendment to include compliance with other applicable Legal Aid Queensland guidelines and policies as notified by Legal Aid Queensland to the practitioner.
6. Clause 4.15(c)
  - Clarification of storage to include physical and/or electronic storage.
7. Clause 4.16(c)
  - Include requirement to notify if fail to hold a valid Working with Children clearance.
8. Clause 5.1(b)
  - Amendment to include compliance with other applicable Legal Aid Queensland guidelines and policies as notified by Legal Aid Queensland to the practitioner.
9. Clause 6.1(e)
  - Amendment to include compliance with other applicable Legal Aid Queensland guidelines and policies as notified by Legal Aid Queensland to the practitioner.
10. Clause 6.4
  - Paragraph regarding Practitioner's participation in trials conducted by Legal Aid Queensland redrafted to be more concise.
11. Clause 6.14(b)
  - Amendment to allow Legal Aid Queensland to suspend new referrals until a reply is received from the practitioner.

12. Clause 6.15
  - Inclusion of new clause to clarify Legal Aid Queensland's rights when investigating complaints or notification matters.
13. Clause 6.16
  - Include reference to human rights legislation and any applicable provisions of the Working with Children and Child Safe legislation.
14. Clause 6.16 to 6.19
  - Consequential numbering changes due to the inclusion of new clause 6.15.
15. Clause 12.1
  - Amended to refer to Parts 1 and 2 of Chapter 2 and s.41 of the Information Privacy Act 2009.
  - Include acknowledgement that, if this clause applies, the Practitioner is a bound contracted service provider within the meaning of s.35 of the *Information Privacy Act 2009* (Qld).
16. Clause 13.1
  - Removal of words *by an exchange of letters* and replaced with *in writing*.
17. Clauses 16.1 and 16.2
  - Removal of reference to facsimile communication.
18. Schedule 1 – Notification Matter (Clause 6.9)
  - Addition of paragraph C which requires notification of a serious or systemic confidentiality, privacy or data breach.
  - Consequential lettering changes to paragraphs D to Q.
  - Addition of paragraph G to require notification of ceasing to hold, or suspension of, Working with Children Clearance.
  - Amendment to wording of paragraph Q, including removal of reference to breaches now included in paragraph C
19. Schedule 2 – Specified Matter (Clause 8.3)
  - Amendment to paragraph B to include *selection*.
  - Addition of paragraph M to include serious or systemic confidentiality, privacy or data breach.
  - Consequential lettering changes to paragraphs N to S.
  - Amendment to wording of paragraph S, including removal of reference to breaches now included in paragraph C.